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Summary: Microsoft Certified Systems Engineer, seeking a position in LAN/WAN/Desktop Administration or related area. Experienced in LAN administration, PC support, and Help Desk functions. Familiar with routers, hubs, CAT-5 wiring, TCP/IP, and related network hardware.

Technical Highlights:

Certifications:

- **Microsoft Certified Systems Engineer (MCSE) WIN NT 4.0:**
 - Windows 95 (Exam 70-063)
 - Windows NT Workstation 4.0 (Exam 70-073)
 - Windows NT Server 4.0 (Exam 70-067)
 - Windows NT Server in the Enterprise (Exam 70-068)
 - Internetworking with Microsoft TCP/IP on Microsoft Windows NT 4.0 (Exam 70-059)
 - Implementing and Supporting Microsoft Proxy Server 2.0 (Exam 70-088)
 - Networking Essentials (Exam 70-058)
- **CompTIA Certified Computer Technician (A+)**

Other Software Proficiencies¹:

Microsoft Office (Word, Excel, Access, PowerPoint), COBOL, PL/1, (embedded) SQL, C, C++, Pascal, FORTRAN.

Hardware Proficiencies¹:

Intel-based microcomputers, Bay Networks, Data General MV Series, Apple Macintosh.

Major Accomplishments:

Technical:

- Coordinated the successful rollout of LAN technology to the Michiana Division of the United States Postal Inspection Service. The tasks included:
 - Installation and of Bay Networks Routers, Hubs, and related equipment
 - Installation of Frame Relay links between national headquarters and division headquarters and also between division headquarters and the division offices.
 - Working with outside vendors on installation of category 5 (CAT-5) universal wiring at all office locations.
 - Installation of servers in Detroit and Indianapolis
- Provided technical support and training to the Michiana Division of the United States Postal Inspection Service. This included:
 - LAN/WAN Administration for a network of over 100 workstations and three servers.
 - Installation and support of personal computers (desktop and laptop with docking stations) and computer terminals.
 - Training and support for software packages including Microsoft Office Professional. This included Microsoft Access database design and programming.
 - Assistance to Inspectors involved in the search and seizure process. This involves accompanying inspectors on searches, performing the actual seizure

¹ Majority of experience is with underlined items.



of the computer equipment, and searching for and analyzing evidence found on the seized equipment.

- Devised and implemented formal Configuration Management and Software Quality Assurance procedures. Procedures implemented include Formal Technical Reviews and Software Configuration Audits. Improved and enforced FORTRAN coding and documentation standards.
- Performed development and maintenance programming on software system that supports Credit Unions in all phases of their operations. The software was written in PL/1 with embedded SQL for database access.

Management:

- Supervised the successful development of Version 5 of the Mobile Source Emission Factor Model (MOBILE), for the U.S. Environmental Protection Agency, at the National Vehicle and Fuel Emissions Laboratory in Ann Arbor.
- Managed team of four programmer/analysts and programmers, at the largest Credit Union in Michigan, in the development and maintenance of automatic teller machine, transaction routing, and database software, using client/server methodologies. This software was primarily written in COBOL.

Education:

New Horizons Computer Learning Center, Microsoft Official Curriculum, Courses:
Supporting Microsoft Windows 95
Administering Microsoft Windows NT 4.0
Supporting Microsoft Windows NT 4.0 Core Technologies
Supporting Microsoft Windows NT Server 4.0 – Enterprise Technologies

Federal Law Enforcement Training Center (FLETC), Financial Fraud Institute
Criminal Investigation in an Automated Environment Training Program (CIAETP)

Eastern Michigan University, College of Business
Master of Science in Information Systems GPA: 3.65/4.00
Bachelor of Business Administration, Business Computer Systems

Recent Work History:

Job Function: LAN/WAN and Personal Computer Support

1995 to date: Information Technology Specialist
United States Postal Inspection Service

Job Function: Systems Analysis and Programming

1994 to 1995: Computer Programmer/Analyst
Fiserv, Inc.

1992 to 1994: Senior Database Management Specialist (contract position)
Computer Sciences Corporation